



UN-GGIM: EUROPE

Summary of Secretariat Activities: January to March 2015

- 1. Organised ExCom Meeting 01-15 in January.
- 2. Finalised and circulated minutes of ExCom meeting 01-15.
- 3. Sent outreach letter to members to encourage participation in WGs A & B
- 4. Drafted letter of congratulations to UN-GGIM Arab States on the occasion of their establishment in February 2015
- 5. Organised and ran a joint <u>UN-GGIM: Europe ESS meeting</u> 3 March 2015 together with Eurostat.
- Organised and participated in meeting with The United Nations Economic Commission for Europe (UNECE)

 – Dutch Ambassador, Chair of UNECE, the Executive Secretary of UNECE, and Heads of Division of the Statistical Division and of the Forest, Land & Housing Division
- 7. Provided assistance to Denmark in the organisation of side event at intergovernmental meetings in NY in April 2015, including preparation of concept note, video production, and circulating event information.
- 8. Liaison with Secretariat in NY in coordinating meetings and side meetings during Meeting of the Experts in August 2015
- 9. Started preparations for the organisation of UN-GGIM: Europe Plenary Meeting in October 2015
- 10. Forwarded relevant communications from UN-GGIM Secretariat to regional members
- 11. Liaison with WGs A & B to communicate message to members and facilitate their work
- 12. Communicated with potential UN-GGIM: Europe observer organisations
- 13. Organised ExCom Meeting 02-15 in April
- 14. Maintained and updated UN-GGIM: Europe website including a new <u>description of purpose and activities</u>